

MINUTES of Playing Field Trust meeting on 17th July 2023

PRESENT: Terry Moulder, Joy James, Owain Powell, John Boucher, Will Kenny-Levick, Tracy Mapstone, Dee Nobbs, Andy Reilly, Kelly Sumner.

APOLOGIES: Jo Ferguson, Sophie Burr, Tom Hollings, Naomi Wilson

DECLARATIONS OF INTEREST: None.

CO-OPTION OF NEW TRUSTEE: Joe Marcangelo-Lyons was co-opted as a new trustee.

MATTERS ARISING:

The fundraising committee will meet on 3rd August, 6.30pm at the Club. Grants from the Nass Festival and charges for the use of the field during Glastonbury Festival will be looked at. In the meantime, JML will respond to the request for use of the field again by signalling that the charges are likely to rise significantly, that the toilet will be locked, and that any damage will require rectification.

It was agreed to combine the ground keeping and maintenance/caretaking committees. Nettles around the skatepark need trimming. Seating here probably not a priority.

JB's legal report and a possible new constitution will be discussed at a meeting open to all trustees in the pavilion at 7pm on 25th July.

DN confirmed that she now holds a key to the equipment shed, in addition to Philip Eavis.

KS confirmed that our monthly minutes would be passed by JF to Vicky for posting on our website.

RECORDS, MAPS & DOCUMENTS:

Agreed that these need to be placed together in one place, as paper copies in addition to being kept digitally, in a file to be kept by the Secretary. TM will pass the box of items he received from the previous trustees to JB for sorting; likewise, JML has a box from Colin Elkin and he will pass to JB a copy of the Asset Register and current insurance policy.

SOLAR PANELS:

JML reported that we have not been paid for 18 months because no readings have been given to EDF. He will chase this and also check what tariff we're on. TM will ask Robert Kearle who installed the panels, who paid for them, and who owns them.

FINANCE:

JML agreed to produce monthly updates. It was agreed that he should transfer £15,000 from our total of £23,505 into a 30 days' notice Lloyds deposit account to get better interest. Also agreed to have our accounts audited. JML will also look into registration with HMRC. Our Asset register will need to align with the Parish Council's regarding ownership of the pavilion, etc. Naomi is producing our Risk Register.

AOB:

Tracy will produce a new notice for our notice board with names and current contact details, key holders, and rules for using the field.

DN mentioned new handles needed for equipment shed and new signs for the tennis court.

AR reported that a new decision about charging Shepton Mallet youth soccer teams was needed, as they do require use of the changing rooms. And that Pilton Football Club need a written Agreement for their use of the field; he will send details to JB for him to prepare a draft for approval. Also, that a key safe is needed for the pavilion.

JML agreed to draft new hiring Terms and Conditions for approval, including taking a deposit.

KS is looking into our insurance, and asked if the zip wire is covered and whether inspections of equipment are needed.

Agreed to store a table tennis table for a new group hoping to hire the pavilion on Monday nights.

NEXT MEETING: Monday 21st August at 6.30 pm in the pavilion.