

PPF 12th SEPTEMBER 2023 MEETING MINUTES

Present : Terry Moulder, Joy James, Jo Ferguson, John Boucher, Tracy Mapstone, Dee Nobbs, Kelly Sumner, Tom Hollings, Joe Marcangelo-Lyons

Apologies: Owain Powell, Will Kenny-Levick, Naomi Wilson, Andy Reilly

Declarations of Interest: none

Approval of Previous Meeting Minutes: Minutes from 17th July and 22nd August approved. JB requested that these should be signed by TM and kept in a file by JF.

Matters Arising from previous meetings:

- KS proposed that we offer Turnstiles the pavilion for GF, but increase rate to £2,500; seconded TMO, agreed unanimously.
- JML to give JF a copy of the Asset Register for her file.
- JB handed 2023 and 2021 ROSPA Reports, and the few other documents received from previous trustees, to JF to be placed in her file.
- JML confirmed export tariff for solar panels is 22.8p. Due approx. £2,465 in the coming weeks. JML to find out when /if this tariff ends. JML not yet completed HMRC registration.
- JB had drafted the letter about the pavilion, as requested by the trustees at our meeting on 22nd August; agreed this to be put to one side for now.
- NW not present to discuss progress with risk register.

Sub-committee reports:

- Fundraising team met on 3rd August. Lots of ideas discussed for raising funds. TH proposed launching a GoFundMe webpage to raise money for playing field maintenance. Seconded by JJ. Vote unanimous. KS will speak to Co-op about adding PPF to local donations.
- JB requested that all such reports be given in writing prior to our meetings, so that all the trustees can know what's going on and be ready to discuss any matters at the next meeting.
- Maintenance and grounds: TM has list and going through this.
- Legal: see 3rd legal report. JB stated the need to rapidly build records and documentation. 2023 ROSPA report highlights some high and medium risk equipment.

Insurance:

- JML confirmed only quote £6,000 from Higos. This includes all assets. JB raised that some of this cover invalidated by zipwire and skatepark failing ROSPA inspection.
- Discussed reasons insurers have given for high quote.
- Discussed the possibility of adding PPF to Pilton Parish Council insurance. KS agreed to take this to Parish Council insurers and ask that they cover the playing fields, as we are managing the playing fields on behalf of the Parish Council.
- JB proposed that we needed to undertake maintenance as highlighted by the ROSPA report as a priority. Seconded by JML, vote unanimous. Maintenance sub-committee to look at this, and at playground ROSPA issues.
- All agreed that we close the zipwire and skatepark for maintenance; that the zipwire be dismantled; and that the following signs be put up: "Zipwire closed for maintenance, do not use"; "Skatepark closed for maintenance, do not use"; "Children must be supervised at all

times”; “Playing fields open dawn until dusk unless prearranged”. TMO and KS will meet at lunchtime on 13th September to put signs up.

- Discussed graffiti on skatepark, unclear if removal is a ROSPA standard requirement. JML will find ROSPA standards for skatepark and get quotes for cleaning if necessary.
- Trustees considered barrier/guardrail for the high bank at skatepark.
- JJ will approach council and other local villages to find out what others do about insurance for playing fields.

Pilton Show:

- Discussed the allocation of funds from Pilton Show in accordance with their constitution, which JB read from. All profits will be published at their AGM.
- 3 representatives to be sent to the upcoming grants committee. Those interested were TMO, KS and DB. TMO proposed that these 3 people represented the PPF at the grants committee. Seconded by JF. Vote unanimous.
- TM proposed that we also apply for a Pilton Show grant in addition to the money already allocated to us. High cost of insurance and desperately needed maintenance a justification for requesting grant on top of the money already received from the show.

Pavilion:

- TM proposed that any large-scale events are agreed by the trustees prior to booking confirmation. Seconded by JJ. Vote unanimous.

AOB:

- Table tennis confirmed regular Monday booking.
- Audrey sent thanks to all those that worked on the Pilton Party bar.
- Agreed that insurers should be asked to estimate rebuild value for pavilion to mitigate claims of undervaluing.
- Agreed that TMA and Fiona Case remain as the only key holders.
- JB asked all trustees for their details as requested by Harris & Harris.

Date of Next Meeting: 17th October 6.30 Pavilion.